

LIS 640  
How it Fits Together  
AACR<sub>2</sub>, MARC, ISBD, and RDA  
Mac Nelson  
Mary Jane Conger

# Cataloger's Desktop

<http://desktop.loc.gov/>

- [olshifle@uncg.edu](mailto:olshifle@uncg.edu)

- 2010LIS640



## Welcome to Cataloger's Desktop

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## Welcome to Cataloger's Desktop

2010, Issue 3, August 2010  
 ISSN: 1551-2185

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 Cataloging Distribution Service  
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AACR2: Anglo-American Cataloguing Rules — Part I. Description — Chapter 1. General Rules for Description — 1.0. General Rules

Previous section

### 1.0A3. Chief source of information CM DCRMB DCRMB DCRMB

**LCRI**

The chief source of information is the source of bibliographic data to be given preference as the source from which a bibliographic description (or portion thereof) is prepared. Each chapter in [part 1](#) contains a specification of the chief source of information for the bibliographic resources covered by that chapter. The chief source of information may be unitary in nature (e.g., a title page) or may be collective (e.g., the entire cartographic resource).

For situations other than a single-part bibliographic resource with only one chief source of information, apply the following guidelines when the bibliographic resource is:

- a) *In one physical part with more than one possible chief source of information.* Use the first occurring source of information as the chief source of information unless one of the following applies:
  - i) If the sources of information present the bibliographic resource in different aspects (e.g., as a single-part monograph and as part of a monographic series), prefer the source that corresponds to the aspect being described (see [1.0A1](#)).

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Snapped with HyperSnap-DX  
http://www.hyperionics.com

Chapter 1. General Rules for Description  
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AACR2: Anglo-American Cataloguing Rules — Part I. Description — Chapter 2. Books, Pamphlets, and Printed Sheets  
2.0. General Rules

2.0B. Sources of information

2.0B1. Chief source of information

The [chief source of information](#) for printed [monographs](#) is the [title page](#) or, if there is no title page, the source from within the publication that is used as a substitute for it. For printed monographs published without a title page, or without a title page applying to the whole work (as in the case of some [editions](#) of the Bible and some bilingual dictionaries), use the [part](#) of the [item](#) supplying the most complete information, whether this be the cover (excluding a separate book jacket), caption, [colophon](#), [running title](#), or other part. Specify the part used as a title page substitute in a note (see [2.7B3](#)). If no part of the item supplies data that can be used as the basis of the description, take the necessary information from any available source. If the information traditionally given on the title page is given on facing pages or on pages on successive leaves, with or without repetition, treat those pages as the title page.

Use the [colophon](#) as the [chief source of information](#) for an oriental nonroman script publication if the colophon contains full bibliographic information and the following conditions apply:

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## CATALOGER'S DESKTOP

AAAR2: Anglo-American Cataloguing Rules — Part I. Description — Chapter 2. Books, Pamphlets, and Printed Sheets — 2.0. General Rules Previous section

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**2.0B2. Prescribed sources of information** GM DCRM B DCRM B

The prescribed source(s) of information for each [area](#) of the description of printed [monographs](#) is set out below. Enclose information taken from outside the prescribed source(s) in square brackets.

AREA	PRESCRIBED SOURCES OF INFORMATION
<a href="#">Title and statement of responsibility</a>	<a href="#">Title page</a>
<a href="#">Edition</a>	Title page, other <a href="#">preliminaries</a> , <a href="#">colophon</a>
Publication, distribution, etc.	Title page, other <a href="#">preliminaries</a> , <a href="#">colophon</a>
Physical description	The whole publication
<a href="#">Series</a>	<a href="#">Series title page</a> , <a href="#">monograph title page</a> , cover, rest of the publication
Note	Any source
<a href="#">Standard number</a> and terms of availability	Any source

**2.0C. Punctuation** DCRM B

For the punctuation of the description as a whole, see [1.0C](#).  
For the prescribed punctuation of [elements](#), see the following rules.

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+	+	1.0. General Rules
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+	+	1.2. Edition Area
	+	1.3. Material (or Type of Publication) Specific Details Area
+	+	1.4. Publication, Distribution, Etc., Area
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+	+	1.6. Series Area
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+	+	1.8. Standard Number and Terms of Availability Area
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+	+	1.10. Items Made Up of Several Types of Material
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## CATALOGER'S DESKTOP

AACR2: Anglo-American Cataloguing Rules — Part 1. Description — Chapter 5. Music — 5.0. General Rules

Previous section

**5.0B. Sources of information**

**5.0B1. Chief source of information**

If the [title page](#) consists of a list of [titles](#) including the title of the [item](#) being catalogued, use as the [chief source of information](#) whichever of the "list" title page, the cover, or the caption furnishes the fullest information. In all other cases, use the title page or title page substitute (see [2.0B1](#)) as the chief source of information.

If information is not available from the chief source, take it from the following sources (in this order of preference):

- caption
- cover
- [colophon](#)
- other [preliminaries](#)
- other sources

**5.0B2. Prescribed sources of information**

The prescribed source(s) of information for each [area](#) of the description of published music is set out below. Enclose information taken from outside the prescribed source(s) in square brackets.

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**7.0B. Sources of information**

AMIM

**7.0B1. Chief source of information**

The chief source of information for motion pictures and videorecordings is (in this order of preference):

- a) the item itself (e.g., the title frames)
- b) its container (and container label) if the container is an integral part of the piece (e.g., a cassette).

If the information is not available from the chief source, take it from the following sources (in this order of preference):

- accompanying textual material (e.g., scripts, shot lists, publicity material)
- container (if not an integral part of the piece)
- other sources

## 9.0B. Sources of information

### 9.0B1. Chief source of information

CM

The [chief source of information](#) for electronic resources is the resource itself.

Take the information from formally presented evidence (e.g., [title screen\(s\)](#), main menus, program statements, initial display(s) of information, home page(s), the file header(s) including "Subject" lines, encoded metadata (e.g., TEI headers, HTML/XML meta tags), and the [physical carrier](#) or its [labels](#)), including information that has been uncompressed, printed out, or otherwise processed for use. If the information in these sources varies in degree of fullness, prefer the source that provides the most complete information.

If the information required is not available from the resource itself, take it from the following sources (in this order of preference):

printed or online documentation or other [accompanying material](#) (e.g., publisher's letter, "about" file, publisher's Web page about an electronic resource)  
information printed on a [container](#) issued by the publisher, [distributor](#), etc.

If the [item](#) being described consists of two or more separate physical [parts](#), treat a [container](#) or its permanently affixed label that is the unifying element as the [chief source of information](#) if it furnishes a [collective title](#) and the formally presented information in, or the labels on, the parts themselves do not.

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  - 12.0C. Punctuation

**12.0B. Sources of information** CM

**12.0B1. Basis of the description** CM LCRI

a) Serials. Base the description of a serial on the first issue or part or, lacking this, on the earliest available issue or part. For numbered serials, the first issue or part is the lowest numbered issue or part. For unnumbered serials, the first issue or part is the issue or part with the earliest publication, distribution, etc., date. Generally prefer the first (or earliest) issue or part over a source associated with the whole serial or with a range of more than one issue or part.

<u>AREA</u>	<u>BASIS OF DESCRIPTION</u>
<u>Title and statement of responsibility</u>	First or earliest issue or <u>part</u>
<u>Edition</u>	First or earliest issue or part
<u>Numbering</u>	First and/or last issues or parts for each system sequence
Publication, distribution, etc.	
Place and publisher, <u>distributor</u> , etc.	First or earliest issue or part
Place and manufacturer	First or earliest issue or part
Dates	First and/or last issues or parts
Physical description	All issues or parts

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AACR2: Anglo-American Cataloguing Rules — Part I.  
Description — Chapter 1. General Rules for Description  
— 1.2. Edition Area

**1.2B. Edition statement**

**1.2B1.**

Transcribe the edition statement as found on the item.  
Use abbreviations as instructed in appendix B and  
numerals as instructed in appendix C.

2nd ed.

*(Source of information reads: Second edition)*

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## CATALOGER'S DESKTOP

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djilid	djil.																																										
document	doc.																																										
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fascicule	fasc.																																										
<a href="#">fascicula</a>	f.																																										

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C.3B. Description

**C.3B1.**

Substitute arabic numerals for numbers expressed as words in the following areas and elements of the bibliographic description:

- a) in an edition statement
- b) in the material (or type of publication) specific details area unless a particular rule directs otherwise (see 3.3B2)
- c) in the date of publication, distribution, etc., element
- d) in the physical description area
- e) in the series numbering.

**1.1B1.**

Transcribe the title proper exactly as to wording, order, and spelling, but not necessarily as to punctuation and capitalization. Give accentuation and other diacritical marks that are present in the chief source of information (see also 1.0G). For inaccuracies in the title proper of a serial or an integrating resource in any area except the series area, see 12.1B1. Capitalize according to appendix A.

**6.4F. Date of publication, distribution, etc.** MARC

**6.4F1.** LCRI MLCRI

Give the date of publication, distribution, etc., of a published [sound recording](#) as instructed in [1.4F](#).

[Los Angeles] : CREDR Corp., c1976

Chicago : Mercury, 1973

New York : Polydor, p1979

**6.4F2.**

If the date of recording appears on a published [sound recording](#), give it in a note (see [6.7B7](#)).

[New York] : Music Guild, 1971

*Note:* Recorded in 1961

# Cataloging and Classification for Library Technicians

*Second Edition*

Mary Liu Kao, PhD



The Haworth Press®  
New York • London • Oxford

## Cataloging and classification for library technicians / Mary Liu Kao.

MARC tag for title proper: 245

MARC record terminology can be as confusing as any jargon. Here are a few terms you will hear in relation to MARC records:

245 14 \$aThe MARC record: \$bwhat and why?  
field tag indicators subfield delimiter subfield indicator

# Components of a MARC Record

◆ **Leader** - Data elements that provide information for the processing of the record. The data elements contain numbers or coded values and are identified by relative character position. The Leader is fixed in length at 24 character positions and is the first [field](#) of a MARC record. (See [Leader](#) .)

◆ **Directory** - A series of entries that contain the [tag](#) , [length](#) , and [starting location](#) of each variable field within a record. Each entry is 12 character positions in length. Directory entries for variable control fields appear first, sequenced by tag in increasing numerical order. Entries for variable data fields follow, arranged in ascending order according to the first character of the tag. The stored sequence of the variable data fields in a record does not necessarily correspond to the order of the corresponding Directory entries. Duplicate tags are distinguished only by the location of the respective fields within the record. The Directory ends with a field terminator character ([ASCII 1E hex](#)). (See [Directory](#) .)

◆ **Variable Fields** - The data in a MARC record is organized into variable fields, each identified by a three-character numeric tag that is stored in the Directory entry for the field. Each field ends with a field terminator character. The last variable field in a record ends with both a field terminator and a record terminator (ASCII 1D hex). There are two types of variable fields:



**Indicators** are used in some fields to give special information about what appears in that field. Most fields have the POSSIBILITY of 2 indicators, but not all fields' indicators are used. (Are you confused yet??) An important one, and one that is sometimes missed by catalogers, is the second indicator of the 245 field. This number tells the computer how many characters to skip when it is alphabetizing by title. This is to take care of the problem of titles that begin with "a," "an," or "the"--you don't want the software to alphabetize by these articles. So, the indicator tells the computer how many to skip. If the title begins with "A," the indicator will be 2 (skip the A and the space after it); if the title begins with "An" the indicator will be 3; if the title begins with "The" the indicator will be 4.



A **subfield** is a piece of a piece of information! In the 260, or imprint/publication field, the place of publication is one subfield (subfield "a"), the publisher is another subfield (subfield "b"), and the date of publication is yet another subfield (subfield "c"). So, when someone--or the computer--says 260b, it refers to the b subfield of the 260 field, or the publisher of the item.

A **subfield delimiter** is a character used in a MARC record to "alert" the computer that the next characters in the record are going to belong to a new subfield, and it should look for the subfield code. (It makes sense to the computer, even if it seems unnecessary to us!)

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## 245 - Title Statement      MARC 21 LITE Bibliographic

Title and statement of responsibility area of the bibliographic description of a work.

### **Indicators**

First - Title added entry

1 - Added entry

Second - Nonfiling characters

0 - No nonfiling characters

1-9 - Number of nonfiling characters

### **Subfield Codes**

\$a - Title

\$b - Remainder of title

\$c - Statement of responsibility, etc.

\$h - Medium

\$n - Number of part/section of a work

\$p - Name of part/section of a work



**The Future of Cataloging**

**Insights From the Lubetzky Symposium**

April 18, 1998  
University of California  
Los Angeles

Edited by  
Tschera Harkness Connell  
Robert L. Maxwell

**American Library Association**  
Chicago and London 2000

**The future of cataloging : insights from the Lubetzky Symposium : April 18, 1998, University of California, Los Angeles / edited by Tschera Harkness Connell, Robert L. Maxwell.**

245 also has two indicators:

**1st Indicator** Title added entry

0 No added entry 1 Added entry

**2nd Indicator** Nonfiling characters

0 No nonfiling characters

1-9 Number of nonfiling characters present

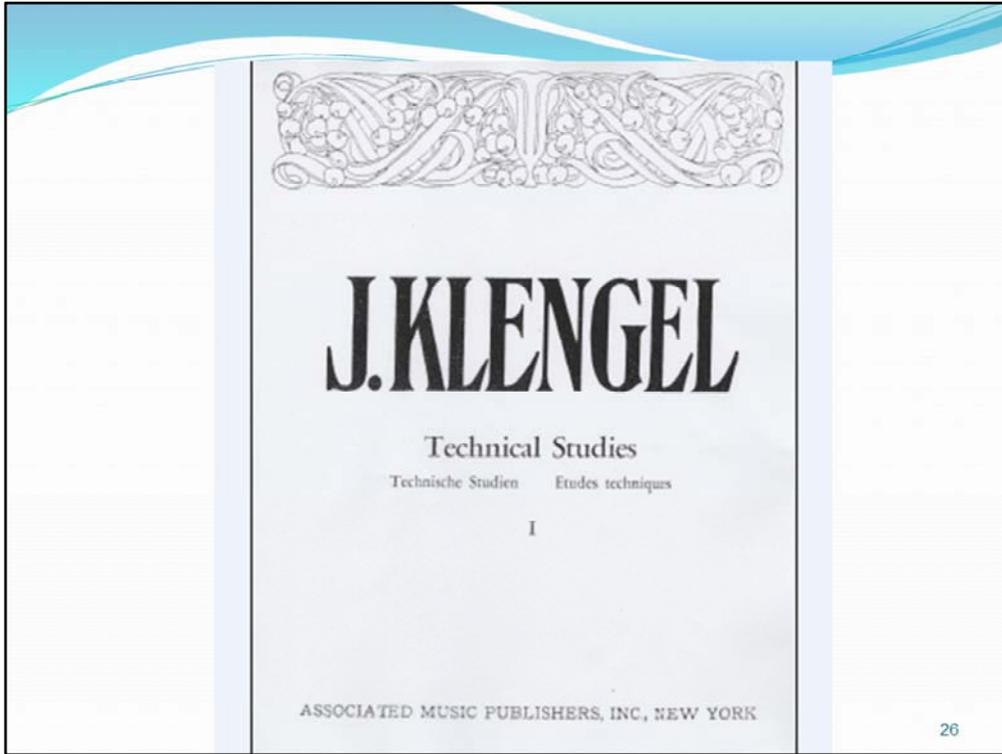
245 04 \$a The future of cataloging : \$b insights from the Lubetzky Symposium : April 18, 1998, University of California, Los Angeles / \$c edited by Tschera Harkness Connell, Robert L. Maxwell.

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## Exercises for titles: AACR2, MARC, ISBD

- 245 10 \$a **Plato's Apology of Socrates** : \$b a commentary / \$c Paul Allen Miller, Charles Platter.
- 245 14 \$a **The edge of the center** / \$c edited by Daniel Walden.
- 245 14 \$a **The poet's holy craft** : \$b **William Gilmore Simms and romantic verse tradition** / \$c Matthew C. Brennan ; foreword by John Caldwell Guilds.
- 245 12 \$a **La vie d'un homme inconnu** : \$b roman / \$c Andreï Makine.

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## 246 Varying Form of Title

### Indicators

First - Note/added entry 1 - Note, added entry or 3 No note, added entry

Second - Type of title

# - No type specified

0 - Portion of title

1 - Parallel title

2 - Distinctive title

3 - Other title

4 - Cover title

5 - Added title page title

6 - Caption title

7 - Running title

8 - Spine title

### Subfield Codes

\$ - No type specified use \$i

\$a - Title proper/short title

\$b - Remainder of title

\$f - Date or sequential designation

\$g - Miscellaneous information

\$h - Medium

\$i - Display text

\$n - Number of part/section of a work

\$p - Name of part/section of a work

27

246 Varying Form of Title

003 OCoLC  
005 20061129022008.0  
008 791130m19309999nyustz i n zxx d  
035 \$a (Sirsi) o05745534  
040 \$a AZS \$c AZS  
041 0 \$e ger \$g fre \$g eng  
048 \$a sc01  
049 \$a NGUS  
099 \$a MAGG \$a BOX \$a 22-2  
100 1 \$a Klengel, Julius, \$d 1859-1933.  
245 10 \$a Technical studies = \$b Technische Studien = Etudes techniques / \$c J. Klengel.  
246 31 \$a Technische Studien  
246 31 \$a Etudes techniques  
260 \$a New York : \$b Associated Music, \$c c1930-  
300 \$a 39 p. of music ; \$c 31 cm.  
490 0 \$a Edition Breitkopf ; \$v Nr. 1939  
500 \$a For violoncello.  
500 \$a "Sole American issue of the original."  
500 \$a Preface in German by the composer; definitions of musical symbols in German, French, and English.  
500 \$a A few performance notes in the hand of Fritz Magg. \$5 NcGU  
650 0 \$a Violoncello \$v Studies and exercises.  
700 1 \$a Magg, Fritz. \$5 NcGU  
949 \$a MAGG BOX 22-2 \$w ALPHANUM \$h J-SC-CELLO \$i 305102618124X

## **TITLE ADDED ENTRIES 246 field Varying form of titles**

Examples:

245 13 An illustrated guide to common soil animals

245 10 Southern trains

245 15 "The eye that never sleeps"

245 12 L'enfant criminel

245 14 The 3 American composers

246 3 Three American composers

246 1 \$i Also known as: \$a Blue book

246 18 Chartbook on aging (t.p. Chartbook of federal programs on aging)

29

**FRITZ KREISLER**

**LIEBESFREUD**  
(Love's Joy)  
for Violin and Piano

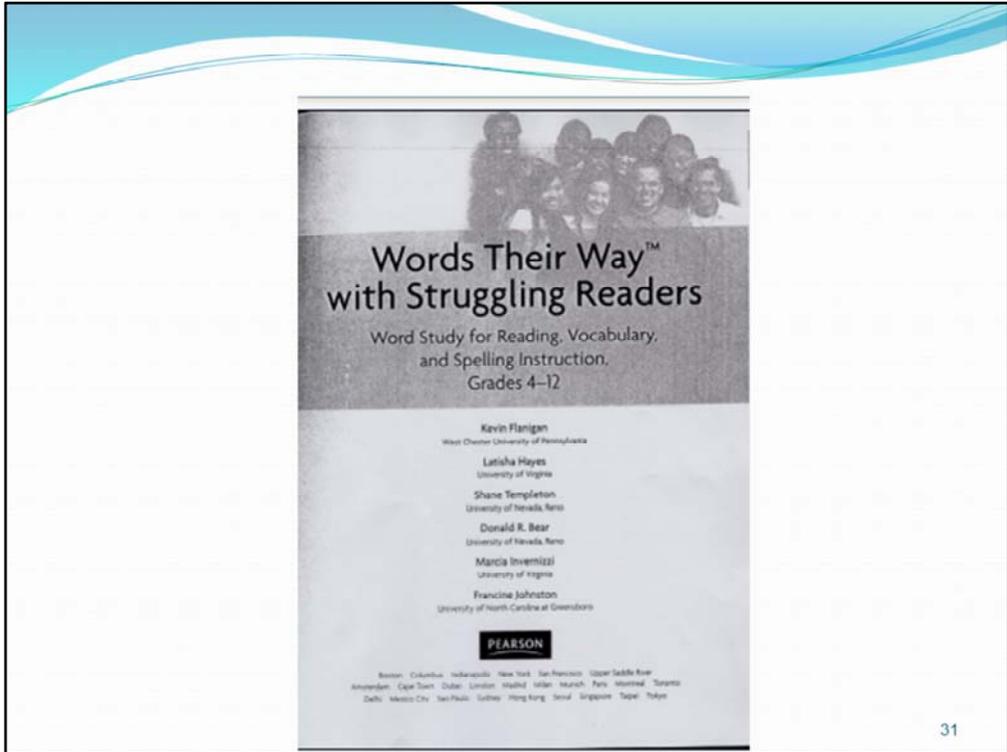
**CHARLES FOLEY**  
A Division of G. Schirmer, Inc.  
40 Cooper Square, New York 10003  
Revised Chicago Edition, 1954

UNC-G LIBRARY

245 10 \$a  
Liebesfreud =  
\$b Love's joy :  
for violin and  
piano / \$c Fritz  
Kreisler.  
246 31 Love's  
joy

30

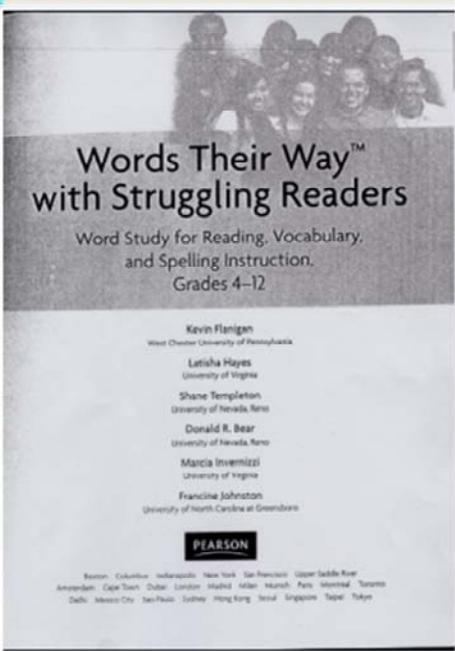
Hold Love's joy



- **1.1F5.**

- If a single **statement of responsibility** names more than three persons or **corporate bodies** performing the same function, or with the same degree of responsibility, omit all but the first of each group of such persons or bodies. Indicate the omission by the mark of omission (...) and add ***et al.*** in square brackets.

- America's radical right [GMD] / Raymond Wolfinger ... [et al.]
- Dickens 1970 [GMD] : centenary essays / by Walter Allen ... [et al.] ; edited by Michael Slater



The image shows the front cover of the textbook 'Words Their Way™ with Struggling Readers'. The cover features a black and white photograph of a diverse group of children at the top. Below the photo, the title 'Words Their Way™ with Struggling Readers' is printed in a large, bold font. Underneath the title, the subtitle 'Word Study for Reading, Vocabulary, and Spelling Instruction. Grades 4-12' is displayed. The authors' names and affiliations are listed in the center: Kevin Flanigan (West Chester University of Pennsylvania), Latisha Hayes (University of Virginia), Shane Templeton (University of Nevada, Reno), Donald R. Bear (University of Nevada, Reno), Marcia Invernizzi (University of Virginia), and Francine Johnston (University of North Carolina at Greensboro). The Pearson logo is positioned at the bottom center of the cover. At the very bottom, a list of international distribution locations is provided, including Boston, Columbus, Indianapolis, New York, San Francisco, Upper Saddle River, Amsterdam, Cape Town, Dubai, London, Madrid, Milan, Munich, Paris, Warsaw, Toronto, Delhi, Mexico City, Sao Paulo, Sydney, Hong Kong, Seoul, Singapore, Taipei, and Tokyo.

•245 00 \$a Words their way with struggling readers :

•\$b word study for reading, vocabulary, and spelling instruction, grades 4-12 /

•\$c Kevin Flanigan ... [et al.]

An Awareness of What  
is Missing

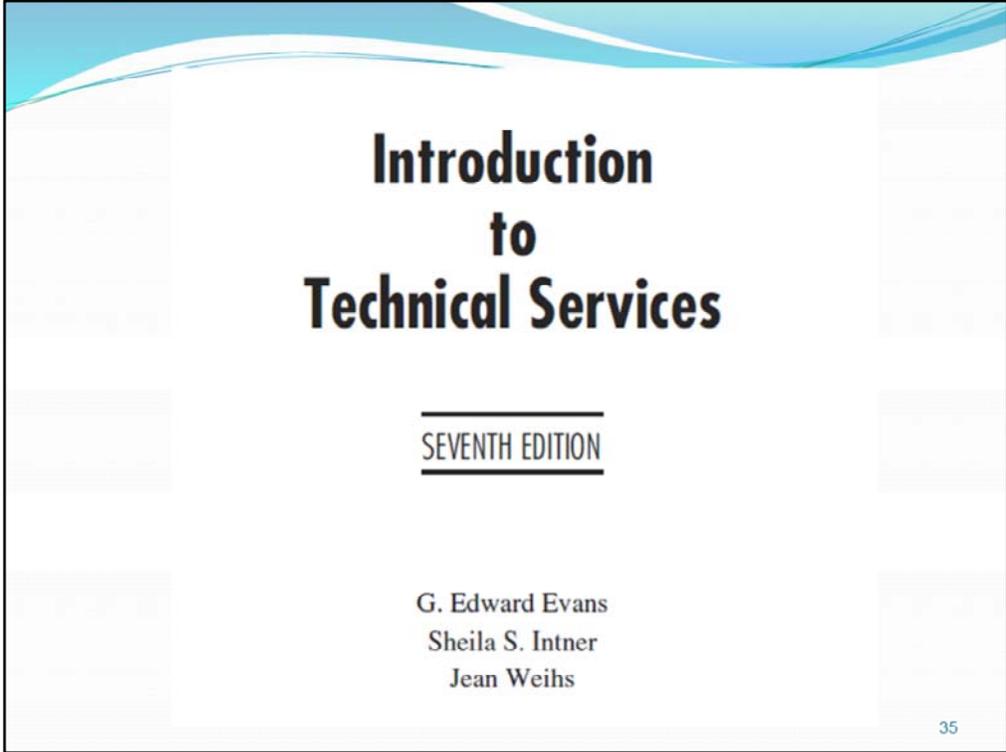
Faith and Reason in a  
Post-secular Age

Jürgen Habermas et al

245 13 \$a An  
awareness of what is  
missing :

\$b faith and reason in a  
post-secular age /

\$c Jürgen Habermas, et al.



# Introduction to Technical Services

SEVENTH EDITION

G. Edward Evans  
Sheila S. Intner  
Jean Weihs

35

## edition

ed.

- **C.3B1.**
- Substitute arabic numerals for numbers expressed as words in the following **areas** and **elements** of the bibliographic description:
  - a) in an edition statement
  - b) in the material (or type of publication) specific details **area** unless a particular rule directs otherwise (see **3.3B2**)
  - c) in the date of publication, distribution, etc., **element**
  - d) in the physical description **area**
  - e) in the **series numbering**.



245 10 \$a Introduction to technical services /  
\$c G. Edward Evans, Sheila S. Intner, Jean  
Weihs.

250 \$a 7<sup>th</sup> ed.



A HISTORY OF NATURAL  
RESOURCES IN ASIA  
THE WEALTH OF NATURE

*Edited by  
Greg Bankoff  
and  
Peter Boomgaard*

A HISTORY OF NATURAL RESOURCES IN ASIA

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First published in 2007 by  
PALGRAVE MACMILLAN™  
175 Fifth Avenue, New York, N.Y. 10010 and  
Houndmills, Basingstoke, Hampshire, England RG21 6XS  
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ISBN-13: 978-1-4039-7736-6  
ISBN-10: 1-4039-7736-4

Library of Congress Cataloging-in-Publication Data is available from the Library of Congress.

A catalogue record for this book is available from the British Library.

Design by Newgen Imaging Systems (P) Ltd., Chennai, India.

First edition: September 2007

10 9 8 7 6 5 4 3 2 1

Printed in the United States of America.

AAO2: Anglo-American Cataloguing Rules — Part 1. Description — Chapter 2. Books, Pamphlets, and Printed Sheets — 2.4. Publication, Distribution, Etc., Area

**2.4B. General rule**

**2.4B1.** Record information about the place, name, and date of all types of publishing, distributing, etc., activities as instructed in [1.4B](#).

**2.4C. Place of publication, distribution, etc.**

**2.4C1.** Give the place of publication, distribution, etc., as instructed in [1.4C](#).

**2.4D. Name of publisher, distributor, etc.**

**2.4D1.**    Give the name of the publisher, etc., and *optionally* the name of the [distributor](#), as instructed in [1.4D](#).

London : Macmillan  
New York : Dell  
London : H.M.S.O.

**1.4A1. Punctuation**

- Precede a second or subsequently named place of publication, distribution, etc., by a semicolon.
- Precede the name of a publisher, [distributor](#), etc., by a colon.
- Enclose a supplied statement of function of a publisher, [distributor](#), etc., in square brackets.
- Precede the date of publication, distribution, etc., by a comma.

39



## **260 Publication, Distribution, Etc. (Imprint)**

**First and 2<sup>nd</sup> indicator blank**

### **Subfields**

‡a Place of publication, distribution, etc.

‡b Name of publisher, distributor, etc.

‡c Date of publication, distribution, etc.

Examples:

260: : |a New Haven, Conn. :|b Playford Consort Publications,|c c1995.

260: : |a Sterling, Va. :|b Stylus Pub.,|c 2005.

260: : |a Alexandria, VA :|b Distributed by PBS Video,|c c1990.

260: : |a Raleigh, N.C. :|b N.C. Agricultural Extension Service,|c [1966?]

245 00 \$a Clothing storage / \$c [prepared by W.C. Warrick].  
260 \_\_ \$a Raleigh, N.C. : \$b North Carolina Agricultural  
Extension Service, \$c [1966?]

245 00 \$a Bats, blue whales & other mammals / \$c by Steve  
Parker.

246 30 \$a Bats, blue whales, and other mammals  
260 \_\_ \$a Minneapolis, Minn. : \$b Compass Point Books, \$c  
c2006.

245 00 \$a How sweet it is \$h [sound recording] / \$c Loren  
Stillman Quartet.

260 \_\_ \$a [Germany] : \$b Nagel Heyer, \$c p2003.

245 00 \$a Japan / \$c United States Central Intelligence Agency.  
260 \_\_ \$a [Washington, D.C.] : \$b Central Intelligence Agency,  
\$c [1996]

## OCLC Bibliographic Formats and Standards

### Fourth Edition

#### Contents

<a href="#">About this guide</a>	<a href="#">PDF</a> [207K/5pp.]
<a href="#">1 Introduction</a>	<a href="#">PDF</a> [217K/9pp.]
<a href="#">2 Online cataloging</a>	<a href="#">PDF</a> [354K/23pp.]
<a href="#">3 Special cataloging guidelines</a>	<a href="#">PDF</a> [366K/29pp.]
<a href="#">4 When to input a new record</a>	<a href="#">PDF</a> [275K/16pp.]
<a href="#">5 Quality assurance</a>	<a href="#">PDF</a> [358K/27pp.]
<a href="#">Fixed field elements and 006</a>	<a href="#">PDF</a> [596K/63pp.]
<a href="#">0xx fields</a>	<a href="#">PDF</a> [1227K/220pp.]
<a href="#">1xx fields</a>	<a href="#">PDF</a> [507K/19pp.]
<a href="#">2xx fields</a>	<a href="#">PDF</a> [477K/61pp.]
<a href="#">3xx fields</a>	<a href="#">PDF</a> [382K/45pp.]

300 Physical Description (R)		
300 Physical Description		
305 Physical Description for Sound Recordings		
306 Playing Time	Mandatory/Mandatory	
307 Hours, Etc.	COM: Required if applicable/Required if applicable	
310 Current Publication Frequency	1st Indicator Undefined	
	‡ Undefined	
321 Former Publication Frequency	2nd Indicator Undefined	
	‡ Undefined	
340 Physical Medium	Subfields (R=Repeatable NR=Nonrepeatable)	Input Standards
342 Geospatial Reference Data	‡a Extent (R)	BKS, CNR, VIS, MIX, MAP, SCO, REC, COM: Mandatory/Mandatory SER: Required if applicable for "in" analytics/Required if applicable for "in" analytics Required if applicable/Optional
343 Planar Coordinate Data	‡b Other physical details (NR)	BKS, CNR, MAP: Mandatory/Optional VIS, MIX, REC, COM: Required if applicable/Optional
351 Organization and Arrangement of Materials	‡c Dimensions (NR)	SCO: Mandatory/Optional SCO: Required if applicable for "in" analytics/Required if applicable for "in" analytics
352 Digital Graphic Representation	‡c Dimensions (Scores) (R)	Obsolete. Do not use/Obsolete. Do not use
355 Security Classification Control	‡d Accompanying material (NR)	BKS, CNR, MIX, MAP, SCO, REC: Optional/Optional VIS, COM: Required if applicable/Optional
357 Originator Dissemination Control	‡e Accompanying material (NR)	Optional/Optional
362 Dates of Publication and/or Sequential Designation	‡f Type of unit (R)	Optional/Optional
	‡g Size of unit (R)	Optional/Optional
	‡h Material specified (NR)	Optional/Optional

## Punctuation rules for Physical Description Area

- Precede details of illustrations by a colon.  
Precede dimensions by a semicolon.  
Precede each statement of accompanying material by a plus sign.  
Enclose physical details of accompanying material in parentheses.
- Examples
- xii, 539 p. ; \$c 29 cm.
- 200 p. : ‡ b ill. ; ‡ c 25 cm. + ‡ e 1 CD-ROM (sd., col. ; 4 3/4 in.)

The screenshot shows a web browser window titled "CATALOGER'S DESKTOP". At the top right, it says "Welcome Mary Jane Conger" and has a "Logo" button. Below the title bar, there is a navigation menu with "AACR2: Anglo-American Cataloguing Rules — Part I. Description — Chapter 2. Books, Pamphlets, and Printed Sheets — 2.5. Physical Description Area". A toolbar with various icons is visible below the menu. The main content area displays the following text:

**2.5C. Illustrative matter**

**2.5C1.**

Give *ill.* for an illustrated printed [monograph](#). Tables containing only words and/or numbers are not illustrations. Disregard illustrated [title pages](#) and minor illustrations.

327 p. : ill.

**2.5C2.**

*Optionally*, if the illustrations are all of one or more of the following types, and are considered to be important, give the appropriate term(s) or abbreviation(s) in alphabetical order: coats of arms, facsimiles, forms, genealogical tables, [maps](#), music, [plans](#), portraits (use for both single and group portraits), samples. If none of these terms adequately describes the illustrations, use another term as appropriate.

At the bottom right of the content area, there is a "Next secti" button.

## 2.5C. Illustrative matter

### 2.5C2.

#### Option Decision

*LC practice:* Describe an illustrated printed monograph or serial as "ill." in all cases unless there are maps present or [2.5C5](#) is applicable.

In records created by other agencies or libraries, generally accept the information already in the record unless it is obviously wrong.

Snapped with HyperSnap-DX  
http://www.hyperionics.com

Yahoo! Mail Bib Fromats Share Point Cataloging Calculator Cataloger's Desktop

Collection [colle... Cataloger's Desktop

Find

Welcome Mary Jane Conger Logout

# CATALOGER'S DESKTOP

AACR2: Anglo-American Cataloguing Rules — Part I. Description — Chapter 2. Books, Pamphlets, and Printed Sheets — 2.5. Physical Description Area

Previous section

## 2.5D. Dimensions

MARC NLCRI

### 2.5D1.

CM DCRMB

Give the height of the [item](#) in centimetres, to the next whole centimetre up (e.g., if an item measures 17.2 centimetres, give *18 cm.*). Measure the height of the binding if the [volume](#) is bound. Otherwise, measure the height of the item itself. If the item measures less than 10 centimetres, give the height in millimetres.

### 2.5D2.

CM DCRMB

If the width of the [volume](#) is either less than half the height or greater than the height, give the height × width.

; 20 × 8 cm.

\$a Pages or leaves : \$b illustrations ; \$c measurement in centimeters. + \$e accompanying material

300 b b \$a xi, 271 p. : \$b ill. ; \$c 21 cm. + \$e 1 atlas (37 p.)

300 b b \$a p. 24-36 : \$b ill., maps ; \$c 27 cm.  
(Item has pages numbered 24-36, instead of starting with page 1)

300 b b \$a 1 v. (various pagings) : \$b ill. ; \$c 22 cm.  
(Item repeats page numbers for each of four sections)

1 photograph : ‡ b daguerreotype ; ‡ c visible oval image 9 x 7 cm., in case 11 x 9 cm.

1 videodisc (40 min.) : ‡ b sd., col ; ‡ c 4 3/4 in.

1 map : ‡ b both sides ; ‡ c 34 x 72 cm., on sheet 46 x 43 cm.

1 sound disc (65 min.) : ‡ b digital, stereo. ; ‡ c 4 3/4 in.

1 CD-ROM : ‡ b sd., col. ; ‡ c 4 3/4 in.

1 score (vi, 64 p.) ; ‡ c 20 cm. + ‡ a 16 parts ; ‡ c 32 cm.

### Subject fields

- 600-611 Personal, Corporate, Conference
- 630 Uniform Title
- 650 Topical
- 651 Geographic

### Topical subjects

- Examples:
  - 650 0 Robin Hood (Legendary character)
  - 650 0 Universities and colleges |x Administration
  - 650 0 English language |y 20th century
  - 650 0 Playgrounds |z Colorado |z Denver

### Geographic subjects

- Examples:
  - 651 0 Washington (D.C.) |x History |x Periodicals
  - 651 0 Great Britain |x Politics and government |y 1939-1945
  - 651 0 Japan |x Foreign relations |z Korea (South)
  - 651 0 Santa Fe National Historic Trail |v Maps.



* 6xx Introduction	<a href="#">Contents</a> <a href="#">Fixed field</a> <a href="#">0xx</a> <a href="#">1xx</a> <a href="#">2xx</a> <a href="#">3xx</a> <a href="#">4xx</a> <a href="#">5xx</a> <a href="#">6xx</a> <a href="#">7xx</a> <a href="#">8xx</a> <a href="#">9xx</a>
600 Personal Name	
610 Corporate Name	
611 Meeting Name	
630 Uniform Title	
648 Subject Added Entry–Chronological Term	
<b>650 Topical Term</b>	<b>650 Subject Added Entry–Topical Term (R)</b>
651 Geographic Name	
653 Index Term–Uncontrolled	
654 Faceted Topical Terms	
655 Index Term–Genre/Form	
656 Index Term–Occupation	
657 Index Term–Function	

**Input Standards**

Required if applicable/Optional

**1st Indicator** Level of subject

- ⌘ No information provided
- 0 No level specified
- 1 Primary
- 2 Secondary

**2nd Indicator** Thesaurus

- 0 Library of Congress subject heading
- 1 LC subject heading for children's literature
- 2 Medical subject heading
- 3 National Agricultural Library subject authority file
- 4 Source not specified
- 5 Canadian subject heading

## Subdivisions for 6XX fields

- ‡v Form subdivision A specific kind or genre of material defined by the thesaurus being used. Use only when a form subject subdivision is added to a main term.
  - 650 o Dentistry ‡v Juvenile films.
- ‡x General subdivision A subject subdivision that is not more appropriately contained in subfield ‡v, ‡y or ‡z. Use subfield ‡x only when a general topical subdivision is added to a main term.
  - 650 o Racetracks (Horse racing) ‡x History.
- ‡y Chronological subdivision A subject subdivision that represents a period of time. Use only when a chronological subject subdivision is added to a main term.
  - 650 o Architecture, Modern ‡y 19th century.
- ‡z Geographical subdivision A geographic subject subdivision. Use only when a geographic subject subdivision is added to a main term.
  - 650 o Real property ‡z Mississippi ‡z Tippah County ‡v Maps.

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## Subject headings exercise

- 650 \_0 Word recognition.
- 650 \_0 Reading \$x Phonetic method.
- 650 \_0 Architecture \$z United States \$x History \$y 20<sup>th</sup> century
- 650 \_0 Jews \$z Israel \$x Identity.
- 650 \_0 Land settlement \$z Palestine \$x History.
- 651 \_0 China \$v Periodicals.
- 610 20 Library of Congress. \$b Subject Cataloging Division \$v Handbooks, manuals, etc.
- 600 00 Plato \$x Criticism and interpretation.
- 650 \_0 Women judges \$v Fiction.
- 651 \_0 New Hampshire \$v Fiction.
- 650 \_0 National security \$z United States \$x History \$y 20<sup>th</sup> century
- 651 \_0 United States \$x Politics and government \$y 1945-1989



Work on transcribing title, other title information, edition, publisher and physical description using AACR2, ISBD and MARC for Cashore and Pennypacker, Stern & Banister titles

100 1 \$a Cashore, Kristin.  
 245 10 \$a Graceling / \$c Kristin Cashore.  
 260 \$a Orlando, FL : \$b Harcourt, \$c 2008.  
 300 \$a 471 p. : \$b map ; \$c 21 cm.  
 520 \$a In a world where some people are born with extreme and often-feared skills called Graces, Katsa struggles for redemption from her own horrifying Grace, the Grace of killing, and teams up with another young fighter to save their land from a corrupt king.

---

020 \$a 0786838841 (reinforced)  
 020 \$a 9780786838844 (reinforced)  
 035 \$a (OCoLC)154698586  
 042 \$a lcac \$a lccopycat  
 050 00 \$a PZ7.P3856 \$b Co 2008  
 082 04 \$a [Fic] \$2 22  
 049 \$a NGUU  
 100 1 \$a Pennypacker, Sara, \$d 1951-  
 245 10 \$a Clementine's letter / \$c Sara Pennypacker ; pictures by Marla Frazee.  
 250 \$a 1st ed.  
 260 \$a New York : \$b Hyperion Books for Children, \$c c2008.  
 300 \$a 150 p. : \$b ill. ; \$c 21 cm.  
 521 1 \$a Ages 7-10.  
 520 \$a While finding new vegetable names to call her little brother, eight-year-old Clementine hatches a plan to prevent her beloved teacher from being selected to go on a once-in-a-lifetime research trip to Egypt.

---

650 1 \$a Teachers \$v Fiction.  
 650 1 \$a Schools \$v Fiction.  
 650 1 \$a Family life \$v Fiction.

100 1 \$a Stern, Neil Z.

245 10 \$a Greentailing and other revolutions in retail : \$b hot ideas that are grabbing customer's attention and raising profits / \$c Neil Z. Stern, Willard N. Ander.

260 \$a Hoboken, N.J. : \$b Wiley, \$c c2008.

300 \$a xxviii, 241 p. : \$b ill. ; \$c 24 cm.

504 \$a Includes bibliographical references (p. 231-232) and index.

650 0 \$a Retail trade \$x Management.

700 1 \$a Ander, Willard N.

245 00 \$a Palliative care : \$b the nursing role / \$c edited by Jean Lugton, Rosemary McIntyre.  
 250 \$a 2nd ed.  
 260 \$a Edinburgh ; \$b Elsevier/Churchill Livingstone, \$c 2005.  
 300 \$a x, 423 p. : \$b ill. ; \$c 25 cm.  
 504 \$a Includes bibliographical references and index.

505 00 \$g 1. \$t Introduction to palliative care : overview of nursing developments / \$r Bridget M. Johnston -  
 - \$g 2. \$t Education and development in palliative care / \$r Jacqueline S. Nichol and Noreen Reid --  
 \$g 3. \$t Holistic care / \$r Christine M. Pearce and Anthony Duffy -- \$g 4. \$t Symptom management /  
 \$r Norren Reid and Paula McCormack -- \$g 5. \$t Communication and support in palliative care / \$r  
 Jean Lugton, Doreen Frost and Susan Scavizzi -- \$g 6. \$t Spirituality in palliative care / \$r Jacquelyn  
 Chaplin and David Mitchell -- \$g 7. \$t Sexuality and palliative care / \$r Richard Gamlin -- \$g 8. \$t  
 Complementary therapies in palliative care / \$r Brenda Bottrill and Ishbel Kirkwood -- \$g 9. \$t  
 Supporting the family and carers / \$r Rosemary McIntyre and Jean Lugton -- \$g 10. \$t Living with  
 loss / \$r Shaun Kinghorn and Fran Duncan -- \$g 11. \$t Ethical issues in palliative care / \$r Kate  
 Jones and Jacqueline Husband -- \$g 12. \$t Evidence-based palliative care / \$r Catriona M. Kennedy  
 and Karen Lockhart-Wood -- \$g App. \$t Journals subscribed to by the Marie Curie Cancer Care  
 Library Service.

650 0 \$a Palliative treatment.  
 650 0 \$a Nursing.  
 650 0 \$a Terminal care.  
 700 1 \$a McIntyre, Rosemary, \$c Ph.D.

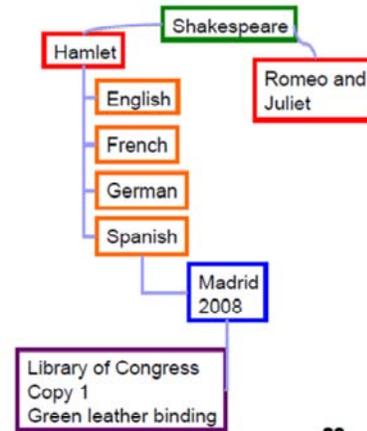
- ***Resource discovery***
- *Resource discovery* encompasses the following generic user tasks:
  - *FIND*
  - *IDENTIFY*
  - *SELECT*
  - *OBTAIN*

## Cataloging Scenarios

### ■ Scenario 1

#### □ Display

- All the works associated with a person, etc.
- All the expressions of the same work
- All the manifestations of the same expression
- Related works/expressions



The Influence of FRBR on RDA: Resource Description and Access by Barbara Tillett

## GOALS:

### RDA will be ...

- A new standard for **resource description and access**
- Designed for the **digital** environment
  - Developed as a web-based product (paper also available)
  - Description and access of all digital and analog resources
  - Resulting records usable in the digital environment (Internet, Web OPACs, etc.)

## Content vs. Display

- RDA will be a **content standard** --not a display or encoding standard
  - Independent of the *communication format* (e.g., MARC 21, MODS)
  - Independent of *display format* (e.g., OPAC labels, ISBD)
    - International Standard Bibliographic Description order of data elements and prescribed punctuation in AACR2 are **not** part of the *RDA* instructions
    - ISBD Display information in Appendix to RDA
    - *RDA*-created records can be displayed in an ISBD display if desired

RDA
TOOLS
RESOURCES

**- RDA**

- + 0: Introduction
- Recording Attributes of ...
  - + Section 1: Manifestation & Item
  - + Section 2: Work & Expression
  - + Section 3: Person, Family, & Corporate Body
  - + Section 4: Concept, Object, Event & Place
- + Recording Primary Relationships ...
- + Recording Relationships to ...
- + Recording Relationships between ...
- + Appendices
- + Glossary

---

About | Help | Feedback

Synch TOC | Return to Results | View Text | Bookmark | Print

### Attributes

*Section 1* covers the attributes of manifestations and items that are most commonly used to identify a resource (chapter 2 [RDA](#)), to select a resource appropriate to the user's requirements with respect to format and encoding (chapter 3 [RDA](#)), and to obtain a resource (chapter 4 [RDA](#)).

*Section 2* covers the attributes of works and expressions that are most commonly used to identify a work or expression (chapter 6 [RDA](#)), and to select a work or expression appropriate to the user's requirements with respect to content (chapter 7 [RDA](#)).

*Section 3* covers the attributes of persons (chapter 9 [RDA](#)), families (chapter 10 [RDA](#)), and corporate bodies (chapter 11 [RDA](#)) that are most commonly used to identify those entities.

*Section 4* covers the attributes of concepts (chapter 13 [RDA](#)<sup>19</sup>), objects (chapter 14 [RDA](#)<sup>19</sup>), events (chapter 15 [RDA](#)<sup>19</sup>), and places (chapter 16 [RDA](#)) that are most commonly used to identify those entities.

### Relationships

*Section 5* covers the primary relationships between a work, expression, manifestation, and item (chapter 17 [RDA](#)).

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University of North Carolina at Greensboro  
University Libraries

RDA Quick Search | Advanced Search | Profile Name | Password | LOGIN | CREATE

Sync TOC | Return to Results | View Text | Bookmark | Print Text

RDA provides a set of guidelines and instructions on formulating data to support resource discovery.

The data created using RDA to describe a resource are designed to assist users performing the following tasks:<sup>1</sup>

- find*—i.e., to find resources that correspond to the user's stated search criteria
- identify*—i.e., to confirm that the resource described corresponds to the resource sought, or to distinguish between two or more resources with similar characteristics
- select*—i.e., to select a resource that is appropriate to the user's needs

*delete*—i.e., to delete resources that are no longer described

RDA Quick Search | Advanced Search | Profile Name | Password | LOGIN | CREATE

Synch TOC | Return to Results | View Text | Bookmark | Print Text

To ensure that the data created using RDA meet those functional objectives, the following principles have been applied in formulating the guidelines and instructions in chapters 1–4 [RDA](#):

***Differentiation.*** The data should serve to differentiate the resource described from other resources.

***Sufficiency.*** The data should be sufficient to meet the needs of the user with respect to selection of an appropriate resource.

***Representation.*** The data should reflect the resource’s representation of itself.

***Accuracy.*** The data should provide supplementary information to correct or clarify ambiguous, unintelligible, or misleading representations made on sources of information forming part of the resource itself.

***Common usage.*** Data that is not transcribed from the resource itself should reflect common usage.

## 1.7 Transcription

### 1.7.1 General Guidelines on Transcription

When the instructions in chapters 2–4 [RDA](#) specify transcription of an element as it appears on the source of information, apply the general guidelines on capitalization, punctuation, symbols, abbreviations, etc., given under 1.7.2–1.7.9 [RDA](#) below. When the guidelines given under 1.7.2–1.7.9 [RDA](#) refer to an appendix, apply the additional instructions given in that appendix as applicable to the element being transcribed.

#### *Alternatives*

If the agency creating the data has established in-house guidelines for capitalization, punctuation, numerals, symbols, abbreviations, etc., or has designated a published style manual, etc., (e.g., *The Chicago Manual of Style*) as its preferred guide, use those guidelines or that style manual in place of the instructions given under 1.7.2–1.7.9 [RDA](#) below and in the appendices.

If data is derived from a digital source of information using an automated

### 1.7.6 Spacing of Initials and Acronyms

If separate letters or initials appear on the source of information without full stops between them, transcribe the letters without spaces between them, regardless of spacing on the source.

**FOR EXAMPLE:**

ALA rules for filing catalog cards  
prepared by members of the AIAA  
Technical Committees on Space Systems  
and Space Atmosphere Physics

If such letters or initials have full stops between them, omit any internal spaces.

**FOR EXAMPLE:**

T.U.E.I. occasional papers in industrial  
relations

# Statement of Responsibility

## AACR2 1.1A2

245 10 \$a Environmental data for the eastern North Pacific and Bering Sea / \$c [by Edward J. Gregr and Ryan Coatta].

*Statement of responsibility taken from title page verso.*

## RDA 2.2.4, 2.4.2.2

245 10 \$a Environmental data for the eastern North Pacific and Bering Sea / \$c by Edward J. Gregr and Ryan Coatta.

*Sources that can be used for statement of responsibility are expanded in RDA. Only statements taken from outside the resource itself are enclosed in square brackets.*

AACR2 1.1A2 says that a statement of responsibility taken from outside the chief source of information must be enclosed in square brackets. In RDA, only a statement of responsibility taken from a source outside the resource itself will be enclosed in square brackets (2.2.4).

2.4.2.2 Take statements of responsibility relating to title proper from the following sources (in order of preference):

- a) the same source as the title proper (see 2.3.2.2)
- b) another source within the resource itself (see 2.2.2)
- c) one of the other sources of information specified under 2.2.4.

2.2.4 If information required to identify the resource does not appear on a source forming part of the resource itself (see 2.2.2.1), take it from one of the following sources (in order of preference):

- a) accompanying material (e.g., a leaflet, an "about" file)
- b) a container that is not issued as part of the resource itself (e.g., a box case)
- c) other published descriptions of the resource
- d) any other available source (e.g., a reference source).

If information taken from a source outside the resource itself is supplied in any of the elements listed below, indicate that fact either by means of a note or by some other means (e.g., through coding or the use of square brackets).

### *Statement of responsibility*

Statement of responsibility relating to title proper

Parallel statement of responsibility relating to title proper

Statement of Responsibility	
AACR2 1.1F5	RDA 2.4.1.5
245 00 \$a Second growth : \$b community economic development in rural British Columbia / \$c Sean Markey ... [et al.].	245 10 \$a Second growth : \$b community economic development in rural British Columbia / \$c Sean Markey, <b>John T. Pierce, Kelly Vodden,            and Mark Roseland.</b>

1.1F5. If a single statement of responsibility names more than three persons or corporate bodies performing the same function, or with the same degree of responsibility, omit all but the first of each group of such persons or bodies. Indicate the omission by the mark of omission (...) and add *et al.* (or its equivalent in a nonroman script) in square brackets.

In RDA there is no such limitation:

2.4.1.5. Record a statement of responsibility naming more than one person, etc., as a single statement regardless of whether the persons, families, or corporate bodies named in it perform the same function or different functions.

Note: in RDA, the rule of three no longer applies to the naming of works. In RDA, this work would be named using the access point for the first named creator followed by the title proper of the work, because there is no indication of principal responsibility. Instead of a 700 added entry for Markey in AACR2, Markey's access point would be given in a 100 field in RDA, since he is the first named creator and no principal responsibility is indicated in the statement of responsibility.

Edition Statement	
AACR2 1.2B1, B.5A, C.2B1, C.3B1	RDA 2.5.1.4, B.4, 1.8.1
250 \$a 2nd ed. <i>Source of information reads:</i> Second edition	250 \$a <b>Second edition.</b> <i>Source of information reads:</i> Second edition
250 \$a Nouv. éd. <i>Source of information reads:</i> Nouvelle édition	250 \$a <b>Nouvelle édition.</b> <i>Source of information reads:</i> Nouvelle édition
250 \$a Version 4. <i>Source of information reads:</i> Version IV	250 \$a <b>Version IV.</b> <i>Source of information reads:</i> Version IV
250 \$a 6. Aufl. <i>Source of information reads:</i> 6. Aufl.	250 \$a 6. Aufl. <i>Source of information reads:</i> 6. Aufl.

In RDA, edition statement is a transcribed element and no abbreviations are used unless they appear on the source used for the edition statement.

AACR2 1.2.B1. Transcribe the edition statement as found on the item. Use abbreviations as instructed in appendix B and numerals as instructed in appendix C.

Ny udg.

*(Source of information reads: Ny udgave)*

2nd ed.

*(Source of information reads: Second edition)*

AACR2 B.5A1. Abbreviate words, or substitute one form of abbreviation with the prescribed abbreviation, in the edition statement, according to B.9-B.12, B.14-B.15.

AACR2 C.2B1. Substitute arabic numerals for roman in the following areas and elements of the bibliographic description: a) in an edition statement

AACR2 C.3B1. Substitute arabic numerals for numbers expressed as words in the following areas and elements of the bibliographic description: a) in an edition statement

RDA 2.5.1.4. Transcribe an edition statement as it appears on the source of information. Apply the general guidelines on transcription given under 1.7.

RDA B.4. For transcribed elements, use only those abbreviations found in the sources of information for the element.

RDA 1.8.1. When recording numbers expressed as numerals or as words in a transcribed element, transcribe them in the form in which they appear on the source of information. Apply the general guidelines on transcription (see 1.7), as applicable.

Since edition statement is not listed in 1.8.1, none of the special rules on recording numbers in 1.8.2-1.8.5 apply, so no substitutions will be made in edition statements.

Unknown place and/or publisher	
AACR2 1.4C6, 1.4D6	RDA 2.8.2.6, 2.8.4.7
260 \$a [S.I.] : \$b Poote Press, \$c 1987.	260 \$a [Place of publication not identified] : \$b Poote Press, \$c 1987.
260 \$a Vancouver, B.C. : \$b [s.n.], \$c 1951.	260 \$a Vancouver, B. C., Canada : \$b [publisher not identified], \$c 1951.
260 \$a [Seattle? : \$b s.n., \$c 1966]	260 \$a [Seattle?] : \$b [publisher not identified], \$c [1966]
260 \$a [S.I. : \$b s.n.], \$c 1962.	260 \$a [Place of publication not identified] : \$b [publisher not identified], \$c 1962.

1.4C6. If no place or probable place can be given, give *s.l.* (sine loco), or its equivalent in a nonroman script.

1.4D6. If the name of the publisher, distributor, etc., is unknown, give *s.n.* (sine nomine) or its equivalent in a nonroman script.

2.8.2.6. If neither a known nor a probable local place or country, state, province, etc., of publication can be determined, record *Place of publication not identified*.

2.8.4.7. For a resource in a published form, if no publisher is named within the resource itself, and the publisher cannot be identified from other sources as specified under 2.2.4, record *publisher not identified*.

*Note:* in the second example, the place of publication appears on the resource with a space between the initials of the province: B. C.

*Note:* the examples show in this slide are not complete or exhaustive; if any publication element is not identified and distribution information is known, that information will be given as well. The examples above would be given in the form shown only if no information about distribution or manufacture were available.

1.1C. *Optional addition. General material designation*

LCRI

MARC

NLCRI

1.1C1.

CM

Choose one of the lists of [general material designations](#) given below and use terms from the chosen list in all descriptions for which [general material designations](#) are desired.

If [general material designations](#) are to be used in cataloguing, British agencies should use terms from [list 1](#) and agencies in Australia, Canada, and the United States should use terms from [list 2](#).

LIST 1

[braille](#)  
[cartographic material](#)  
[electronic resource](#)  
[graphic](#)  
[manuscript](#)  
[microform](#)  
[motion picture](#)  
[multimedia](#)

LIST 2

[activity card](#)  
[art original](#)  
[art reproduction](#)  
[braille](#)  
[cartographic material](#)  
[chart](#)  
[diorama](#)  
[electronic resource](#)

### 1.1C. *Optional addition.* General material designation

For the material currently cataloged by the Library of Congress, apply only the following general material designations (GMDs):

▶ computer file	▶ slide
▶ filmstrip	▶ sound recording
▶ kit	▶ transparency
▶ microform	▶ videorecording
▶ motion picture	

‡h Medium

A medium designator used in the title statement. See "GMDs and Library of Congress Rule Interpretations" in section 2.1 for a list of GMDs.

In records formulated according to ISBD principles, the medium designator appears in lowercase letters and is enclosed within brackets. It follows the title proper (which consists of subfields ‡a and any subfields ‡n and/or ‡p that follow immediately) and precedes the remainder of the title (which consists of subfield ‡b plus any subfields ‡n and/or ‡p that follow it), subsequent titles (in items lacking a collective title) and/or statement(s) of responsibility, etc., (subfield ‡c).

245 00 [Geode] ‡h [realia].

245 00 Daily report. ‡p People's Republic of China ‡h [microform] / ‡c FBIS.

245 03 La mer ‡h [sound recording] ; ‡b Khamma ; Rhapsody for clarinet and orchestra / ‡c Claude Debussy.

*[Item lacks a collective title.]*

245 04 The Green bag ‡h [microform] ; ‡b a useless but entertaining magazine for lawyers.

245 14 The New Lost City Ramblers with Cousin Emmy ‡h [sound recording].

245 14 The printer's manual ‡h [microform] / ‡c by Caleb Stower ; with a new introduction by John Bidwell. The printer's companion / by Edward Grattan ; with a new introduction by Clinton Sisson.

1. **✓** [Maria Tallchief coaching excerpts from George Balanchine's The nutcracker \[electronic resource\]](#) / The George Balanchine Foundation : project director, Nancy Reynolds ; [video] director and producer, Catherine Tatge ; choreography by George Balanchine ; music by Peter Ilich Tchaikovsky. [New York, NY] : George Balanchine Foundation, c1996.  
Available online.

Call Number	Status	Location	Format
ONLINE	World Wide Web Access		Online

2. **✓** [Tchaikovsky, Peter Ilich, 1840-1893. The nutcracker \[electronic resource\]](#) / Tchaikovsky. Christmas eve / Rimsky-Korsakov. [Hong Kong] : Naxos Music Library, [2004]  
Streaming audio

Call Number	Status	Location	Format
ONLINE	World Wide Web Access		Online

3. **✓** [Shemiakin, Mikhail, 1943- Staging "The Nutcracker"](#) / Mihail Chemiakin ; [texts translated from Russian by Sarah H. de Kay]. New York : Rizzoli, 2001.

Call Number	Status	Location	Format
ff GV1790.N8 S540 2001 c.1	Available	Jackson Library -- Stacks -- Tower 7	Oversize

5. **✓** [The nutcracker \[videorecording\]](#) / Elektra Entertainment and Regency Enterprises : a Krasnow/Milchan/Hurwitz production of an Emile Ardolino film ; music by Peter Ilyitch Tschaikovsky ; choreography by George Balanchine ; adapted from the stage production by Peter Martins ; executive producer, Arnon Milchan ; narration written by Susan Cooper ; produced by Robert A. Krasnow and Robert Hurwitz ; directed by Emile Ardolino. Burbank, CA : Warner Home Video, c1994.

Call Number	Status	Location	Format
VH3944 c.1	Available (Policies)	University Teaching & Learning Center -- Stacks (Circulation limited to UNCG faculty, staff and students)	Videotape

6. **✓** [Prokofiev, Sergey, 1891-1953. Peter and the wolf \[sound recording\] : op. 67](#) / Prokofiev. Nutcracker suite : op. 71a / Tchaikovsky. [New York] : Columbia, [1961]

Call Number	Status	Location	Format
DISC 08869 c.1	Available Faculty Delivery ⓘ	Music Library -- Stacks	LP Record

7. **✓** [Gorman, Kathleen. Recommendations for the process of producing an initial season of The Nutcracker ballet \[microform\]](#) / by Kathleen Gorman. 1997.

Call Number	Status	Location	Format
MICROFICHE GV1782 c.1	Available	Jackson Library -- Microfiche -- Main Basement	Microform

245 00 \$a Exodus \$h [videorecording] / \$c United Artists Corporation ;  
 screenplay by Dalton Trumbo ; produced and directed by Otto  
 Preminger.

260 \$a Santa Monica, CA : \$b MGM Home Entertainment, \$c c2002.

300 \$a 1 videodisc (208 min.) : \$b sd., col. ; \$c 4 3/4 in.

538 \$a DVD, widescreen (2.35:1) presentation.

546 \$a Closed-captioned; in English with optional English, French, or  
 Spanish subtitles.

511 1 \$a Paul Newman, Eva Marie Saint, Ralph Richardson, Peter  
 Lawford, Lee J. Cobb, Sal Mineo, John Derek, Hugh Griffith,  
 Gregory Ratoff, Felix Aylmer, David Opatoshu, Jill Haworth.

508 \$a Music by Ernest Gold ; director of photography, Sam Leavitt ;  
 film editor, Louis R. Loeffler.

500 \$a Originally released as a motion picture in 1960.

500 \$a Based on the book by Leon Uris.

520 \$a This film dramatizes part of the Israeli independence moment,  
 dealing with various factions involved in the internecine struggle  
 between the moderate Haganah and the radical terrorist Irgun

The image is a screenshot of a web page. At the top, there is a blue and white decorative header. Below it is a search interface with a navigation bar containing the following elements: 'RDA Quick Search', 'Advanced Search', 'Profile Name', 'Password', and a 'LOGIN' button. Below the navigation bar are several links: 'Synch TOC', 'Return to Results', 'View Text', 'Bookmark', and 'Print Text'. The main content area features a section header '3.0 Purpose and Scope' in blue. Below the header are three paragraphs of text.

**3.0 Purpose and Scope**

The elements covered in this chapter are those that describe the characteristics of the carrier of the resource.

The elements convey information that users typically rely on when selecting a resource to meet their needs with respect to the physical characteristics of the carrier and the formatting and encoding of the information contained in or stored on the carrier. Users may also rely on characteristics of the carrier in order to identify a resource (i.e., to distinguish between resources with similar characteristics).

For the description of a particular resource, not all of the elements covered in this chapter may be applicable.

## Three New MARC Fields Replace the GMD (245 \$h)

### 336 - Content Type (RDA 6.9)

The form of communication through which a work is expressed. *Examples:* performed music; text; two-dimensional moving image

### 337 - Media Type (RDA 3.2)

The general type of intermediation device required to view, play, run, etc., the content of a resource. *Examples:* audio; computer; microform; unmediated; video

### 338 - Carrier Type (RDA 3.3)

The format of the storage medium and housing of a carrier. *Examples:* audio disc; online resource; microfiche; videocassette; volume

For each of these three new fields, there are closed vocabularies in RDA developed with the ONIX publishing community. Codes for each term can be used instead of or in addition to the term. Libraries do not have to use those specific terms in their OPACs: they can display them with their own replacement terms or with icons; or, they can use them only for filtering or limiting searches in conjunction with info in the Leader and controlled fields.

RDA 3.2. Media type (MARC tag 337) is a categorization reflecting the general type of intermediation device required to view, play, run, etc., the content of a resource. Values in RDA: *audio; computer; microform; microscopic; projected; stereographic; unmediated; video; other; unspecified*. Each value also has a MARC code established for it that can be used in 337 \$b.

RDA 3.3. Carrier type (MARC tag 338) is a categorization reflecting the format of the storage medium and housing of a carrier in combination with the type of intermediation device required to view, play, run, etc., the content of a resource. Each value also has a MARC code established for it that can be used in 338 \$b.

*Audio carriers:* audio cartridge; audio cylinder; audio disc; audio roll; audiocassette; audiotape reel; sound-track reel

*Computer carriers:* computer card; computer chip cartridge; computer disc; computer disc cartridge; computer tape cartridge; computer tape cassette; computer tape reel; online resource

*Microform carriers:* aperture card; microfiche; microfiche cassette; microfilm cartridge; microfilm cassette; microfilm reel; microfilm roll; microfilm slip; microopaque

*Microscopic carriers:* microscope slide

*Projected image carriers:* film cartridge; film cassette; film reel; film roll; filmstrip; filmstrip cartridge; overhead transparency; slide

*Stereographic carriers:* stereograph card; stereograph disc

*Unmediated carriers:* card; flipchart; object; roll; sheet; volume

*Video carriers:* video cartridge; videocassette; videodisc; videotape reel

Other values established: other; unspecified

RDA 6.9. Content type (MARC tag 336) is a categorization reflecting the fundamental form of communication in which the content is expressed and the human sense through which it is intended to be perceived. For content expressed in the form of an image or images, content type also reflects the number of spatial dimensions in which the content is intended to be perceived and the perceived presence or absence of movement. Values: *cartographic dataset; cartographic image; cartographic moving image; cartographic tactile image; cartographic tactile three-dimensional form; cartographic three-dimensional form; computer dataset; computer program; notated movement; notated music; performed music; sounds; spoken word; still image; tactile image; tactile notated music; tactile text; tactile three-dimensional form; text; three-dimensional form; three-dimensional moving image; other; unspecified*. Each value also has a MARC code established for it that can be used in 336 \$b.

# General Material Designation

AACR2 1.1C

RDA 3.2, 3.3, 6.9

245 00 \$a The sweet hereafter \$h  
[videorecording] / \$c Alliance  
Communications presents an  
Ego Film Arts production ; a  
film by Atom Egoyan ;  
screenplay by Atom Egoyan ;  
produced by Camelia  
Frieberg and Atom Egoyan ;  
directed by Atom Egoyan.

245 00 \$a The sweet hereafter / \$c  
Alliance Communications  
presents an Ego Film Arts  
production ; a film by Atom  
Egoyan ; screenplay by Atom  
Egoyan ; produced by Camelia  
Frieberg and Atom Egoyan ;  
directed by Atom Egoyan.

336 \$a two-dimensional moving  
image \$b tdi \$2 marccontent

337 \$a video \$b v \$2 marcmedia

338 \$a videodisc \$b vd \$2  
marccarrier

The GMD has been replaced in RDA by Media type (3.2), Carrier type (3.3), and Content type (6.9).

3.2. Media type (MARC tag 337) is a categorization reflecting the general type of intermediation device required to view, play, run, etc., the content of a resource. Values in RDA: audio; computer; microform; microscopic; projected; stereographic; unmediated; video; other; unspecified. Each value also has a MARC code established for it that can be used in 337 \$b.

3.3. Carrier type (MARC tag 338) is a categorization reflecting the format of the storage medium and housing of a carrier in combination with the type of intermediation device required to view, play, run, etc., the content of a resource. Each value also has a MARC code established for it that can be used in 338 \$b.

*Audio carriers:* audio cartridge; audio cylinder; audio disc; audio roll; audiocassette; audiotape reel; sound-track reel

*Computer carriers:* computer card; computer chip cartridge; computer disc; computer disc cartridge; computer tape cartridge; computer tape cassette; computer tape reel; online resource

*Microform carriers:* aperture card; microfiche; microfiche cassette; microfilm cartridge; microfilm cassette; microfilm reel; microfilm roll; microfilm slip; microopaque

*Microscopic carriers:* microscope slide

*Projected image carriers:* film cartridge; film cassette; film reel; film roll; filmstrip; filmstrip cartridge; overhead transparency; slide

*Stereographic carriers:* stereograph card; stereograph disc

*Unmediated carriers:* card; flipchart; object; roll; sheet; volume

*Video carriers:* video cartridge; videocassette; videodisc; videotape reel

Other values established: other; unspecified

6.9. Content type (MARC tag 336) is a categorization reflecting the fundamental form of communication in which the content is expressed and the human sense through which it is intended to be perceived. For content expressed in the form of an image or images, content type also reflects the number of spatial dimensions in which the content is intended to be perceived and the perceived presence or absence of movement. Values: cartographic dataset; cartographic image; cartographic moving image; cartographic tactile image; cartographic tactile three-dimensional form; cartographic three-dimensional form; computer dataset; computer program; notated movement; notated music; performed music; sounds; spoken word; still image; tactile image; tactile notated music; tactile text; tactile three-dimensional form; text; three-dimensional form; three-dimensional moving image; two-dimensional moving image; other; unspecified. Each value also has a MARC code established for it that can be used in 336 \$b.

# Personal Name Headings

## AACR2 22.15C, 22.19B

Do not add other titles or terms associated with names entered under surname unless they are required to distinguish between two or more persons with the same name and neither dates nor fuller forms of name are available (see 22.19B).

100 1\_ \$a Williams, Hank, \$d 1949-

*Usage:* Hank Williams, Jr.

## RDA 9.2.2.9.5

Treat Filho, Junior, Neto, Netto, or Sobrinho following a Portuguese surname as part of the surname.

Record similar terms (e.g., *Jr.*, *Sr.*, *filis*, *père*) and numbers (e.g., *III*) occurring in languages other than Portuguese following the person's forename or forenames, preceded by a comma.

100 1\_ \$a Williams, Hank, **\$c Jr.**, \$d 1949-

There are quite a few other changes that I do not have time to cover. But the next slides illustrate some significant changes in the formulation of access points.

Because Hank Williams, Jr.'s birth date is available, in AACR2 the term "Jr." is not included in his heading. In RDA, terms indicating relationship such as "Jr." are treated as part of the name.

<h2>Personal Name Headings</h2>	
AACR2 22.17A	RDA 9.3.2.3, 9.19.1.3
Smith, John, 1900 Jan. 10-	Smith, John, 1900 <b>January</b> 10-
Smith, John, 1836 or 7-1896	Smith, John, 1836 or <b>1837</b> -1896
Smith, John, ca. 1837-1896	Smith, John, <b>approximately</b> 1837-1896
Smith, John, 1837-ca. 1896	Smith, John, <b>1837-approximately</b> 1896
Smith, John, ca. 1837-ca. 1896	Smith, John, <b>approximately</b> 1837- <b>approximately</b> 1896
Smith, John, b. 1825	Smith, John, <b>born</b> 1825
Smith, John, d. 1859	Smith, John, <b>died</b> 1859
Johnson, Carl F., fl. 1893-1940	Johnson, Carl F., <b>flourished</b> 1893-1940
Joannes, Diaconus, 12th cent.	Joannes, Diaconus, 12th <b>century</b>

RDA Appendix B does not contain any abbreviations for months. Other terms associated with dates that are abbreviated in AACR (b., d., fl., cent.) are spelled out in RDA. “ca.” is replaced by “approximately”.

9.3.2.3 If the person was born in the same year as another person with the same name, record the date of birth in the form [year] [month] [day]. Record the month in the language and script preferred by the agency creating the data.

In AACR2, flourished dates are not used for dates within the twentieth century. There is no such limitation on recording years of activity in RDA.

Parts of the Bible	
AACR2 25.18A	RDA 6.23.2.9, 6.30.2.2
Bible. O.T.	Bible. <b>Old Testament</b>
Bible. N.T.	Bible. <b>New Testament</b>
Bible. O.T. Ezra	<b>Bible. Ezra</b>
Bible. N.T. Revelation	<b>Bible. Revelation</b>
Bible. N.T. Corinthians, 1st	<b>Bible. Corinthians, 1st</b>
Bible. O.T. Genesis XI, 26-XX, 18	<b>Bible. Genesis, XI, 26-XX, 18</b>
Bible. O.T. Pentateuch	<b>Bible. Pentateuch</b>
Bible. N.T. Gospels	<b>Bible. Gospels</b>
Bible. O.T. Apocrypha	<b>Bible. Apocrypha</b>

*In RDA, individual books and groups of books of the Bible are recorded as a subdivision of Bible, rather than as a subdivision of O.T. or N.T.*

#### 25.18A1. General rule

Enter a Testament as a subheading of *Bible*. Enter a book of the Catholic or Protestant canon as a subheading of the appropriate Testament.

#### 25.18A2. Testaments

Enter the Old Testament as **Bible. O.T.** and the New Testament as **Bible. N.T.**

**6.23.2.9.1** For the Old Testament, record *Old Testament* as a subdivision of the preferred title for the Bible.

For the New Testament, record *New Testament* as a subdivision of the preferred title for the Bible.

**6.23.2.9.2** For books of the Catholic or Protestant canon, record the brief citation form of the Authorized Version as a subdivision of the preferred title for the Bible.

If the book is one of a numbered sequence of the same name, record its number after the name as an ordinal numeral. Use a comma to separate the name and the number.

If the resource being described is part of a book (other than a single selection known by its title), add the chapter (in roman numerals) and verse (in arabic numerals). Use inclusive numbering if appropriate. Use commas to separate the name of the book, the number of the chapter, and the number of the verse or verses.

**6.23.2.9.3** For the following groups of books, record the name given below as a subdivision of the preferred title for the Bible. ...

- Gratefully acknowledge the work done by Adam Schiff and his willingness for me to share his powerpoint slides with you from his presentation: Changes from AACR2 to RDA: A Comparison of Examples presented at various library association meetings this spring.
- Latest presentation slides:
- <http://faculty.washington.edu/aschiff/AkLAPresentation-WithNotes.pdf>

